

January 7, 2019
Tipton City Council Meeting

The meeting was called to order at 6:25 p.m., after a park grant public hearing. Answering roll call were Mayor Jennifer Cary, Aldermen Mark Hampton, Charlie Hainen, Don Basinger and Mike Kelley and Legal Counsel Cydney Mayfield. Supt. of Public Works Jeff Koechner, City Marshal Edward Wiecken, Fire Chief Aaron Fassler and City Clerk Jennifer Schmidt were also present.

Alderman Basinger moved to accept the minutes of the December 3, 2018 open meeting. Seconded by Alderman Hainen and the motion carried in full.

The following updates were made:

1. Alderman Hainen moved to sell a spreader bed and to scrap the wood stove. Seconded by Alderman Basinger and the motion carried in full.
2. The council discussed the trail placement and cost estimates of the city's applications for the DNR park grants. Hampton agreed to talk to Tipton Opportunities about trail layout and get back with the Mid Mo Regional Planning Commission.
3. Bids were received for the waste water basin project on Dec. 19, 2018. Remsel Excavating, \$628,230.90; Lehman Const., \$869,780; KCI Const., \$948,693; Do Rite Const., \$952,550; Branco Enter, \$1,040,000. Alderman Kelley moved to approve the low bid from Remsel Excavating, \$628,230.90. Seconded by Alderman Hampton and the motion carried in full. Schmidt reported the project was estimated to cost \$1,000,000; however the amount to be financed will be approximately \$825,000.
4. Crider reported there hasn't been much code enforcement activity, but may have Burns' in to see the city council in February. Mayfield has not heard an update from Stacey Nicks regarding the fence on 117 W Morgan St and will follow up with her.
5. Mayfield suggested the council not pay out a health insurance premium if employees choose to not take the City's plan. The council agreed.

In unfinished business, Hainen asked Koechner the status of moving the mailbox on Saline St. Koechner has not been in contact with the property owner.

In new business, Alderman Hainen moved to dispose of the following records that have met their record retention per the MO Secretary of State: October 2012 – September 2013: Accounts Payable, General Ledger/Trial Balance, A/P Invoices, Work Papers, Voided Checks, Audit Paperwork, Accounts Receivable, Bank Statements, Bids Received, 2012 Tax Rate, DNR BacT Lab Reports, Fuel Logs, Locates, Message Books, Park RSVP Calendar, Cash Receipts, Daily Deposit Worksheets, Address Changes, Balance Adjustments, Bank Statements and Reconciliation worksheets, Bank Transaction Postings, 2013 Building Permits, Camping Permits, 2013 City Licenses, Clean Water Reports, Counter Receipts, 2013 Dog Tags, Franchise & Sales Tax Remittance, Meter Deposit Entry Posting, MO Sales Tax worksheets, Primacy Fee Reports, Utility Clerk Notes, UB Billing Register & Edit, UB Meter Reading Edit, Service Orders, Delinquents, UB Trial Balance, Water & Sewer Taps, Water Meter Change outs, Work Orders. 2013 W-2's/1099's, 2013 Payroll, 2013 Timesheets/Worksheets, 941, SUTA Reports, Vacation/Sick Leave records, Mirma - 2013 Building Inspections, Cross Connection Inspections, Dept. Training Schedule, Driver's License Checks (DOR), Evaluation, Hold Harmless, Inventory Lists, Jobsite Inspections, Loss Control Recommendations, Monthly Safety Meeting Sign Up Sheets, Newsletters, Park and Playground Inspections, Payroll Stuffers, Membership Quarterly Safety Meeting Agendas and Minutes, Renewal Questionnaire, Property Schedule, Street Sign and

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Vehicle Inspections, Payroll Verification, Smoke Testing, 2013-14 Comprehensive Financial Report, 2014 Actuarial Evaluation; Police Files: 1994 – 2013 Citations /Tickets, 2000 – 2010 Crash Reports, 2012 – 2013 Daily Logs, 2013 Racial Profiling Statistics, 2007 – 2013 UCR & MIBRS Reports. Seconded by Alderman Kelley and the motion carried in full.

Alderman Basinger requested to table the fair board appointments until the February meeting.

Alderman Hainen moved to pay the bills. Seconded by Alderman Basinger and the motion carried in full.

Alderman Basinger moved to adjourn. Seconded by Alderman Hainen and the motion carried in full. The meeting adjourned at 7:10 p.m.

Jennifer Schmidt, City Clerk