

City of Tipton
January 2, 2018 City Council Meeting

The meeting was called to order at 6 p.m. Answering roll call were Mayor Jennifer Cary, Aldermen Mark Hampton, Charlie Hainen, Don Basinger and Mike Kelley. Public Works Superintendent Jeff Koechner, City Marshal Edward Wiecken, Fire Chief Aaron Fassler and City Clerk Jennifer Schmidt were also present.

Moniteau County Nutrition Center coordinator Janice Claas and Administrator Carol Fellows presented the council information on the Center’s programs and stated they would appreciate any funding the city could afford.

Donald Draffen stated that Bob Stoner should not be allowed to park his pickup truck and cargo trailers on the city’s truck parking lot designated for vehicles weighing over 24,000 lbs. Stoner also has vehicles unlicensed parked along Hwy B. Council stated they will look into the issue.

Alderman Kelley moved to accept the minutes of the December 4, 2017 open and closed meetings and the special meeting held December 18, 2017. Seconded by Alderman Basinger and the motion carried in full.

The following updates were made:

1. The council discussed the condition of the boundary poles at the park. They agreed to look at different options and costs to see if they could be replaced.
2. Alderman Hampton moved to approve the sale of surplus property to the highest bidder:

Item	Bidder		
	McCubbin	Bestgen	Strobel
Lot 1 (240) 7' T posts	667.20		573.60
Lot 2 (18) cattle panels	227.88	123.71	95.58
Lot 3 (38) steel pipe	156.94	237.13	380.76
Lot 4 (34) steel rods	143.82	67.53	170.34
Lot 45 (12) rolls welded wire	856.32		
	\$1,751.40		\$551.10

Seconded by Alderman Basinger and the motion carried in full.

3. Alderman Kelley moved to authorize the mayor to sign an engineering agreement with Allgeier, Martin & Associates for the construction of the water tower. Seconded by Alderman Hainen and the motion carried in full.
4. There was discussion on adding a handicap accessible ramp on the south side of the 100 block of west Moniteau St. Koechner was asked to find the best location to install one for the retailers in the area.
5. Moniteau County Library Receiver Ralph Gaw delivered a check to the City for \$96,418.11 for the library lawsuit settlement, which represents 2/3 of the balance sheet.

City of Tipton
January 2, 2018 City Council Meeting

6. Two bids were received for the fire department's SCBA equipment. Alderman Hampton moved to approve Fire Master's bid of \$27,545. Seconded by Alderman Basinger and the motion carried in full. Sentinel bid \$28,211.27.
7. Alderman Kelley stated he has issues with fencing, open storage, dust and unclean water listed in the nuisance ordinance. There was also discussion on whether or not the code enforcement officer needed to have a certification. Schmidt will forward Kelley's work copy to the council for review.
8. Republic Services sent the city the new trash routes and changes beginning Feb. 5. Notices will be sent to each resident.
9. There was discussion on the library cooperative agreement and when the council could have a special meeting in order to get all of the agreement and contracts signed.

At 7:10 p.m., Alderman Kelley move to enter into Executive Session per RSMo. 610.021 (2) & (3). Seconded by Alderman Basinger. Roll call vote was taken: Hampton, yes; Hainen, yes; Basinger, yes; Kelley, yes.

Mayor Cary called the open meeting back to order at 7:25 p.m. Those answering roll call were Mayor Jennifer Cary, Aldermen Mark Hampton, Charlie Hainen, Don Basinger and Mike Kelley.

Mayor Cary stated the council reviewed the public work applications and will interview three applicants. The city should be closing on the Webb property within a week.

In new business, Alderman Kelley moved to dispose of the following records that have met their record retention per the MO Secretary of State: October 2011 – September 2012 Cash Receipts-Daily Deposit worksheets, Address Changes, Balance Adjustments, Bank Statements and Reconciliation worksheets, Bank Transaction Postings, 2012 City Licenses, 2012 Dog Tags, Franchise & Sales Tax Remittance, Meter Deposit Entry Posting, Utility Clerk Notes, Turn On's/Off's, , UB Billing Register & Edit, UB Meter Reading Edit, Service Orders, Delinquents, UB Trial Balance, Water & Sewer Taps, Water Meter Change outs, MO Sales Tax Forms, 201 Building Permits, 2004-2011 deposit slips. Accts Payable, General Ledger/Trial Balance, 2012 Election, A/P Invoices, Work Papers, Voided Checks, Audit Paperwork, Accounts Receivable, 2011 Tax Rate, DNR BacT Lab Reports, March 2007 – December 2012 Pledge Security Reports, 2010 & 2011 UHC Health Insurance Renewals, RFQ-Water Chlorine Rooms, Park RSVP Calendar. 2012 W-2's/1099's, 2012 Payroll, 2012 Timesheet worksheets, 941, SUTA Reports, Timesheets, Vacation/Sick Leave records, Police shift logs and racial profiling reports. Mirma - 2012 Building Inspections, Cross Connection Inspections, Dept. Training Schedule, Driver's License Checks (DOR), Evaluation, Hold Harmless, Inventory Lists, Jobsite Inspections, Loss Control Recommendations, Monthly Safety Meeting Sign Up Sheets, Newsletters, Park and Playground Inspections, Payroll Stuffers, Membership Renewal Questionnaire, Property Schedule, Street Sign and Vehicle Inspections, Payroll Verification, Smoke Testing. Seconded by Alderman Basinger and the motion carried in full.

Bill 18-01 was prepared to authorize the transfer of \$50,000 in settlement funds to the Price James Memorial Library Municipal District in order for the district to begin functioning as a separate entity. Alderman Hampton moved to read Bill 18-01 by title. Seconded by Alderman Hainen and the motion carried in full. Mayor Cary read the bill by title. Alderman Basinger moved to read

City of Tipton
January 2, 2018 City Council Meeting

Bill 18-01 by title a second time. Seconded by Alderman Kelley and the motion carried in full. Mayor Cary read the bill by title a second time. Roll call vote was taken for its passage: Kelley, yes; Basing, yes; Hainen, yes; Hampton, yes. Bill 18-01 passes, becomes Ordinance 18-01.

In other new business, Alderman Kelley stated MRED is hosting a meeting on creating registered apprenticeship programs in the county and believes the city could benefit from the program. Koechner and Schmidt will attend the meeting.

Alderman Hampton moved to pay the bills. Seconded by Alderman Hainen and the motion carried in full.

Alderman Kelley moved to adjourn. Seconded by Alderman Basinger and the motion carried in full. The meeting adjourned at 7:35 p.m.

Jennifer Schmidt, City Clerk